

# WEBBER'S HEATING AND AIR CONDITIONING CO., INC.

P.O. Box 37  
DAMASCUS, MARYLAND 20872  
Phone 301-253-3557 Fax 301 253-9131

## MAINTENANCE AGREEMENT

PROPERTY NAME: \_\_\_\_\_  
PROPERTY ADDRESS: \_\_\_\_\_  
STREET \_\_\_\_\_  
CITY \_\_\_\_\_  
STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE # \_\_\_\_\_

## EQUIPMENT INFORMATION

EQUIPMENT TYPE SERIAL	MAKE	MODEL

### SPRING SERVICE

- 1).INSPECT & CLEAN CONDENSER COIL
- 2).CHECK CONDENSER FAN MOTOR
- 3).CHECK ELECTRICAL POWER & CONNECTIONS
- 4).ANALYZE OPERATING PRESSURES & REFRIGERANT CHARGE
- 5).CHECK CONDENSATION DRAIN & DRAIN LINE
- 6).INSPECT FILTERS
- 7).CHECK INDOOR BLOWER AND/OR BELTS
- 8).CHECK OPERATING & SAFETY CONTROLS
- 9).CHECK CONTROL OPERATION INCLUDING THERMOSTAT
- 10).CHECK REVERSING VALVE
- 11).MAKE REPAIR RECOMMENDATIONS

### FALL SERVICE

- 1). CHECK & CLEAN BURNERS AS NECESSARY
- 2). CHECK HEAT EXCHANGER FOR HOLES & CRACKS
- 3). CHECK ALL SAFETY CONTROLS
- 4). CHECK HEAT OUTPUT & INPUT AIR TEMPERATURE
- 5). INSPECT FILTERS
- 6). CHECK INDOOR BLOWER MOTOR AND/OR BELT
- 7). CHECK DEFROST CONTROL & OPERATION
- 8). CHECK FLUES FOR LEAKS & CORROSION
- 9). CHECK FOR GAS LEAKS (IF APPLICABLE)
- 10). CHANGE EXPOSED AIR DAMPERS TO HEAT MODE
- 11). CHECK CONTROL OPERATION INCLUDING THERMOSTAT
- 12). MAKE REPAIR RECOMMENDATIONS

### ADDITIONAL BENEFITS:

- IMPROVED EFFICIENCY
- EXTENDED EQUIPMENT LIFE
- IMPROVED CAPACITY
- PRIORITY CUSTOMER

## **TERMS OF AGREEMENT**

WEBBER'S HEATING AND AIR CONDITIONING CO., INC. WILL PROVIDE BOTH THE FALL AND SPRING SERVICES AS OUTLINED ABOVE AND FURNISH THE CUSTOMER WITH A COMPLETED COPY OF THE SERVICE TECHNICIAN'S REPORT INDICATING WHAT REPAIRS, IF ANY, ARE RECOMMENDED UPON COMPLETION OF THE ROUTINE PREVENTIVE MAINTENANCE SERVICE INSPECTION. ANY REPAIRS RECOMMENDED BY WEBBER'S HEATING AND AIR CONDITIONING CO., INC.'S SERVICE TECHNICIAN, AND AUTHORIZED BY THE CUSTOMER TO BE PERFORMED, WILL BE BILLED AT WEBBER'S HEATING AND AIR CONDITIONING CO., INC.'S PREFERRED CUSTOMER DISCOUNTED RATE (10% OFF PARTS AND LABOR). MAINTENANCE AGREEMENT HOLDERS SHALL RECEIVE PRIORITY SCHEDULING IN THE EVENT OF A REQUEST FOR EMERGENCY SERVICE.

- SPRING SERVICE TO BE PERFORMED \_\_\_\_\_
- FALL SERVICE TO BE PERFORMED \_\_\_\_\_
- CUSTOMER AGREES TO COMPENSATE WEBBER'S HEATING AND AIR  
• CONDITIONING CO., INC. THE SUM OF \$\_\_\_\_\_ PER YEAR, PER  
• SYSTEM
- THIS AGREEMENT COVERS \_\_\_\_\_ SYSTEM(S) FOR A TOTAL OF  
    o \$\_\_\_\_\_ PER YEAR
- AGREEMENT EXPIRES \_\_\_\_\_

## **AGREEMENT ACCEPTANCE**

AUTHORIZED  
SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_